



South West Aboriginal
Land & Sea Council

Aboriginal Heritage Officer

Expression of Interest

About Us

South West Aboriginal Land and Sea Council (SWALSC) is the Native Title Service provider to the Noongar people, who are the traditional owners of the South West of Western Australia. We work to progress the resolution of native title claims, while also advancing and strengthening Noongar culture, language, heritage and society.

The Opportunity

- Join a Native Title Service Provider for the Noongar People
- Part time role, 3 days a week on a 6 months fixed term contract, potential to extend
- Annual salary between \$75,00 - \$80,000 pro rata + superannuation
- Location: Cannington, WA - free parking

Position Detail

The Heritage Officer is responsible for the protection of Noongar Heritage by the management and coordination of the Noongar Standard Heritage Agreement process and other matters arising under the Aboriginal Heritage Act 1972.

The role reports to the Senior Legal Officer.

Duties include

- Promote an understanding and respect for the Noongar heritage, culture, attachment to land and community issues,
- Maintain accurate and detailed records of notices, agreements and relevant docs,
- Liaise with key internal and external stakeholders including state agencies, mining companies and local authorities,
- Assist in the coordination and facilitation of working party and regional agreement group meetings,
- Prepare reports on heritage matters for working parties and SWALSC management as required.

To be suitable for this role, you will have

- 5 + years experience working in heritage with an Aboriginal managed organisation,
- Experience in administrative procedures and community liaison, preferably in cross-cultural context,
- Excellent oral and written communication skills

- Tertiary qualifications in the areas of Social Work, Social Science, Heritage and Aboriginal Culture.

Application instructions

Contact – Angela Jonucz

Please send through a copy of your CV and statement addressing the selection criteria to humanresources@noongar.org.au

OR

Apply via ***recruitshop.com.au*** and follow the instructions.

Applications close on Thursday 31 August 2017